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# In Between Travel time Interim Arrangement HCHA Webconference, 4 June



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By 1 July 2015

Interim arrangements need to be implemented and operational. Staff paid.



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## MoH/DHB funded home support visits Bev Alloway, Ministry of Health

- One-band flat payment for interim.
- First visit is excluded.
- Employers invoice \$3.10 per visit
- Employees are paid \$2.28 per visit (gross)



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## Starting date, interim solution

- From 28 June 2015, ends 28 February 2016, replaced then by ongoing solution including in-between travel time and mileage.
- Start date can be 29th June, to work with Monday to Sunday payment schedule





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Q. Are my workers ‘qualifying employees’?

“Qualifying Employees” means non-salaried employees of the Employers who are required to travel between clients’ homes in the course of their duties to provide publicly funded home based community support services. (Settlement Agreement)



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## Information for employees, letter of agreement

- Joint communications from the settlement parties will be circulated to employees shortly and a copy will be provided to employers.
- A letter of Agreement will provided shortly further explaining the details of the interim arrangements



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## Implementation payment

- You should have received a letter from the Ministry of Health regarding payment of the one off Implementation cost payment for providers.



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## Information for employees and letter of agreement

- Joint communications from the settlement parties will be circulated to employees shortly and a copy will be provided to employers.
- A letter of Agreement will be provided shortly further explaining the details of the interim arrangements



Provider id	Claim REF	Claim date	Provider name

							Funder	Bulk/FFS
IBTPSO	EmployeeID	VisitDate	VisitTime	Postcode	FirstVisit(Y/N)?	PersonNHI		
	1234DEF	23/07/2015	10:00	1000	N	ABC1234	MOH	FFS
	1234DEF	23/07/2015	12:00	1001	N	BCD5678	MOH	FFS
	1234DEF	23/07/2015	8:00	1000	Y	EFG9012	MOH	FFS
	1234DEF	23/07/2015	14:00	1004	N	HIJ3456	MOH	FFS
	2345FGW	23/07/2015	9:00	1900	Y	KLM7891	MOH	FFS
	7648BHP	24/07/2015	8:00	2100	Y	OPQ2345	MOH	FFS
	7648BHP	24/07/2015	10:00	2101	N	RST6789	MOH	FFS
	7648BHP	24/07/2015	13:00	2104	N	UVW0123	CAK	Bulk
	7648BHP	24/07/2015	15:00	2090	N	XYZ456	CAK	Bulk



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Q. On the statement can you clarify:

- a) Where we obtain the provider unique ID?’
- b) Where we obtain the claim reference?
- c) What does IBTPSO stand for? (In Between Travel Purchase Service Order)
- d) For the employee ID do we use our own employee numbers?

Q. Is bulk contract the same as package of care.



Q. We currently bill the DHB 5 different ways depending on the service codes: HSHM, CHS, LTS-CHC, Short Term (PA, PE, PL, CC), Mental Health. Are these services all covered by the agreement and to be included in the travel billing file?

Q - If a client visit consists of say YP HSHM and YP HSPC (one visit/two bookings/two service codes/same funder), will we be expected to manually remove the travel component from the second booking?

Q. How often does the travel billing file need to be submitted to Ministry?

Q What are the expected time frames for payment?



Q Should Ministry interim travel time be paid to carers as Non-taxable allowance, Taxable allowance (wouldn't attract HP) or Gross earnings.

Q If Ministry travel time is to be paid as gross earnings, does that mean we need to factor in travel, time of 9.26 minutes per visit/\$14.75 per hour when calculating employee entitlements for Public Holidays, Time and a half, alternative holidays, Sick leave, Bereavement leave, Annual Leave etc ?

Q When will the \$75 per carer payment be paid to providers.

Q How are other providers dealing with travel payments to carers where the funder isn't party to the agreement - i.e. private clients. Carers may be reluctant to take on privately funded work if the travel payments don't stack up.





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## Q. What is a visit?

Provision of service by the support worker, generally at a client's home. It is not related to the distance to and from clients (for MoH/DHB). When the exceptional travel payment process comes in there will be more specific payment of time and km over a certain amount of km (eg over 20km).

## Opportunity for further questions on MoH/DHB interim arrangement



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# ACC Interim Arrangement

Sarah Beri, ACC



## ACC proposal to lead suppliers:

- Payment for travel will be made as a one band payment (per visit) or as exceptional travel (per visit).
- The one band payment is for travel incurred to an ACC client that is equal to or less than 20kms (one way). The payment is split between a time payment and a km payment.
- *Band time payment is based on 6.7 mins travel + 1 min getting in and out of the car*  
*Band km payment is based on 3.7kms*  
*Calculations are a weighted average of travel incurred under or equal to 20kms*



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- Exceptional travel is paid instead of the band where travel one way to the ACC client exceeds 20kms. The payment is split between a time payment (to the nearest minute) and a km payment.
- Funding has been provided for the first visit of the day.





Q. If there are multiple visits to an ACC client in one day, should the billing file sum the travel codes for a day like we do for other service codes?

Q - If a client visit consists of say an HCS30 and an HCS31 component (one visit/two bookings/two service codes), will we be expected to manually remove the travel calculations from the second booking?

Q. Are there minimums set for payment rates to carers for travel to ACC clients?

Q Are the interim exceptional codes charged in addition to the one band codes or in replacement of them?

Q Are the interim exceptional codes activated when travel to a **single ACC client** exceeds 20kms (and the exceptional charge is attributed to the one client), or over a day of travel to **multiple ACC clients** and (and exceptional travel charge apportioned between the clients)?



Q Should ACC interim travel time be paid to carers as Non-taxable allowance, Taxable allowance (wouldn't attract HP) or Gross earnings?

Q If ACC travel time is to be paid as gross earnings, does that mean we need to figure in travel time when calculating entitlements for Public Holidays, Time and a half, alternative holidays, Sick leave, Bereavement leave etc? How many minutes are the interim bands based on?

Q. Some of our carers are being paid \$x.xx per hour worked as a non taxable travel allowance. For ACC travel, would we need to continue to pay the \$x.xx per hour worked in addition to the interim time and distance bands above?.

Q. Some of our carers are paid per kilometre (exceeding 20km) over a day as a non taxable travel allowance. For ACC travel, would we need to continue to pay the existing distance NTA in addition to the interim time and distance bands above?



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Opportunity for further questions on ACC  
interim arrangement or on other related matters.