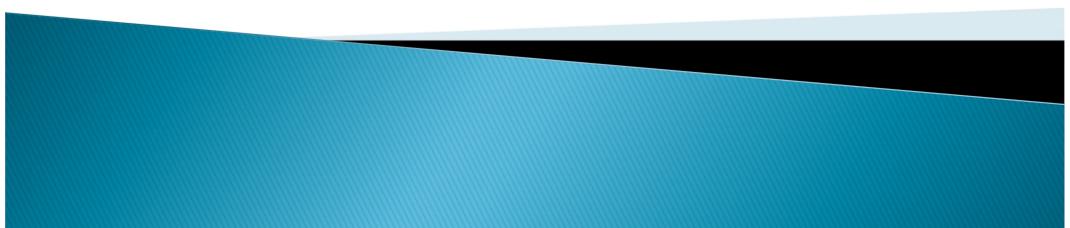


## In Between Travel time Interim Arrangement HCHA Webconference, 4 June





## By 1 July 2015

## Interim arrangements need to be implemented and operational. Staff paid.



### MoH/DHB funded home support visits Bev Alloway, Ministry of Health

- One-band flat payment for interim.
- First visit is excluded.
- Employers invoice \$3.10 per visit
- Employees are paid \$2.28 per visit (gross)



### Starting date, interim solution

- From 28 June 2015, ends 28 February 2016, replaced then by ongoing solution including inbetween travel time and mileage.
- Start date can be 29th June, to work with Monday to Sunday payment schedule



### Q. Are my workers 'qualifying employees'?

"Qualifying Employees" means non-salaried employees of the Employers who are required to travel between clients' homes in the course of their duties to provide publicly funded home based community support services. (Settlement Agreement)



# Information for employees, letter of agreement

- Joint communications from the settlement parties will be circulated to employees shortly and a copy will be provided to employers.
- A letter of Agreement will provided shortly further explaining the details of the interim arrangements



### Implementation payment

• You should have received a letter from the Ministry of Health regarding payment of the one off Implementation cost payment for providers.



# Information for employees and letter of agreement

- Joint communications from the settlement parties will be circulated to employees shortly and a copy will be provided to employers.
- A letter of Agreement will provided shortly further explaining the details of the interim arrangements

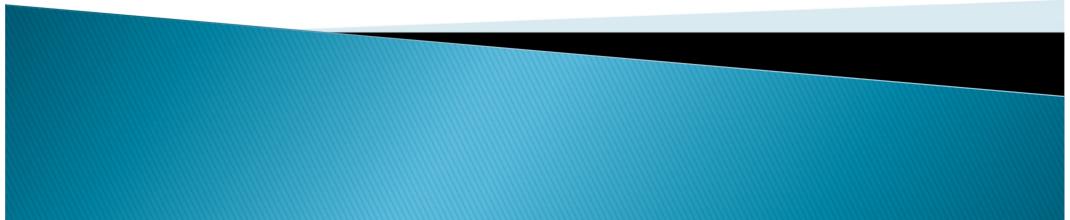
Provider id	Claim REf	Claim date	Provider name

Funder Bulk/FFS

	Franksing	MisitData	VisitTim	Destanda	FirstVisit(Y/	DeveenNUU		
IBTPSO	EmployeeID	VisitDate	e	Postcode	N)?	PersonNHI	МОН	FFS
	1234DEF	23/07/2015	10:00	1000	N	ABC1234	Mon	115
							МОН	FFS
	1234DEF	23/07/2015	12:00	1001	N	BCD5678		
							МОН	FFS
	1234DEF	23/07/2015	8:00	1000	Y	EFG9012		
							МОН	FFS
	1234DEF	23/07/2015	14:00	1004	N	HIJ3456		
							MOH	FFS
	2345FGW	23/07/2015	9:00	1900	Y	KLM7891		
							МОН	FFS
	7648BHP	24/07/2015	8:00	2100	Y	OPQ2345		
							MOH	FFS
	7648BHP	24/07/2015	10:00	2101	N	RST6789		
							CAK	Bulk
	7648BHP	24/07/2015	13:00	2104	Ν	UVW0123		
							CAK	Bulk
	7648BHP	24/07/2015	15:00	2090	Ν	XYZ456		



- **Q.** On the statement can you clarify:
  - a) Where we obtain the provider unique ID?'
  - b) Where we obtain the claim reference?
  - c) What does IBTPSO stand for? (In Between Travel Purchase Service Order)
  - d) For the employee ID do we use our own employee numbers?
- **Q.** Is bulk contract the same as package of care.





**Q.** We currently bill the DHB 5 different ways depending on the service codes: HSHM, CHS, LTS-CHC, Short Term (PA, PE, PL, CC), Mental Health. Are these services all covered by the agreement and to be included in the travel billing file?

**Q** – If a client visit consists of say YP HSHM and YP HSPC (one visit/two bookings/two service codes/same funder), will we be expected to manually remove the travel component from the second booking?

- **Q.** How often does the travel billing file need to be submitted to Ministry?
- **Q** What are the expected time frames for payment?



**Q** Should Ministry interim travel **time** be paid to carers as Non-taxable allowance, Taxable allowance (wouldn't attract HP) or Gross earnings.

Q If Ministry travel time is to be paid as gross earnings, does that mean we need to factor in travel, time of 9.26 minutes per visit/\$14.75 per hour when calculating employee entitlements for Public Holidays, Time and a half, alternative holidays, Sick leave, Bereavement leave, Annual Leave etc?

**Q** When will the \$75 per carer payment be paid to providers.

**Q** How are other providers dealing with travel payments to carers where the funder isn't party to the agreement – i.e. private clients. Carers may be reluctant to take on privately funded work if the travel payments don't stack up.



### Q. What is a visit?

Provision of service by the support worker, generally at a client's home. It is not related to the distance to and from clients (for MoH/DHB). When the exceptional travel payment process comes in there will be more specific payment of time and km over a certain amount of km (eg over 20km).

## Opportunity for further questions on MoH/DHB interim arrangement



#### **ACC Interim Arrangement**

#### Sarah Beri, ACC





#### ACC proposal to lead suppliers:

- Payment for travel will be made as a one band payment (per visit) or as exceptional travel (per visit).
- The one band payment is for travel incurred to an ACC client that is equal to or less than 20kms (one way). The payment is split between a time payment and a km payment.
- Band time payment is based on 6.7 mins travel + 1 min getting in and out of the car Band km payment is based on 3.7kms Calculations are a weighted average of travel incurred under or equal to 20kms



- Exceptional travel is paid instead of the band where travel one way to the ACC client exceeds 20kms. The payment is split between a time payment (to the nearest minute) and a km payment.
- Funding has been provided for the first visit of the day.



**Q.** If there are multiple visits to an ACC client in one day, should the billing file sum the travel codes for a day like we do for other service codes?

**Q** – If a client visit consists of say an HCS30 and an HCS31 component (one visit/two bookings/two service codes), will we be expected to manually remove the travel calculations from the second booking?

**Q**. Are there minimums set for payment rates to carers for travel to ACC clients?

**Q** Are the interim exceptional codes charged **in addition** to the one band codes or **in replacement** of them?

**Q** Are the interim exceptional codes activated when travel to a **single ACC client** exceeds 20kms (and the exceptional charge is attributed to the one client), or over a day of travel to **multiple ACC clients** and (and exceptional travel charge apportioned between the clients)?



**Q** Should ACC interim travel **time** be paid to carers as Non-taxable allowance, Taxable allowance (wouldn't attract HP) or Gross earnings?

Q If ACC travel time is to be paid as gross earnings, does that mean we need to figure in travel time when calculating entitlements for Public Holidays, Time and a half, alternative holidays, Sick leave, Bereavement leave etc? How many minutes are the interim bands based on?

**Q.** Some of our carers are being paid \$x.xx per hour worked as a non taxable travel allowance. For ACC travel, would we need to continue to pay the \$x.xx per hour worked in addition to the interim time **and** distance bands above?.

Q.Some of our carers are paid per kilometre (exceeding 20km) over a day as a non taxable travel allowance. For ACC travel, would we need to continue to pay the existing distance NTA in addition to the interim time **and** distance bands above?



## Opportunity for further questions on ACC interim arrangement or on other related matters.

